

YWCA TORONTO EMPLOYMENT CENTRE

2425 Eglinton Avenue East, Suite 303

Call to register today!
416.264.5788

Learn About Our Services: Meet a Career Advisor – Looking for work is easier when you are not doing it alone. Understand the advantages, processes and incentives of working with Employment Ontario and YWCA Toronto. [Phone/Online/In person](#)

Refresh Your Résumé: Résumé Workshop – Transform your résumé into a targeted marketing tool that will get noticed by employers and get you interviews. References will also be discussed. [Zoom](#)

How to Ace Your Interview: Interview Skills Workshop – Learn how to prepare for an interview and how to respond effectively. Explore interview formats, questions to ask an employer and hidden intentions from questions. [Zoom](#)

Tell Me About Yourself & Other Tough Interview Questions – In this workshop we focus on how to stand out in an interview and how to answer tough interview questions. You will get a chance to practise responses and build confidence. [Zoom](#)

One-on-one Résumé Help – For YWCA Toronto registered clients and new clients of YWCA Toronto only. Our staff will assist with revising your résumé and cover letter. [Phone/Email/Zoom/In person](#)

Settlement Services and Resources – For newcomers living in the area to learn about services and resources for individuals, couples and families. Provided by Catholic Cross-Cultural Services. [Online](#)

Better Jobs Ontario Information Session – Learn about eligibility, suitability, skills training, financial assessment and more. The objective of Better Jobs Ontario is to support unemployed individuals requiring skills training. [Zoom](#)

Evaluate Your Skills: Typing, Bookkeeping and More – Arrange for an appointment to test yourself and discover your scores. [Online testing](#)

Energize your Job Search! – Is your job search working? Are you getting calls for interviews? If not, join our workshop where you will learn tips and techniques to refresh your job search. [Zoom](#)

Cover Letters That Work! – Learn how to write a strong cover letter, how to match it to the posting and get noticed. [Zoom](#)

Career Cruising – Explore careers that are suited for you. Find out how to access career assessments and identify your strengths and interests. [Zoom](#)

For all online workshops and fairs you must register your name and email with your Career Advisor or our Front Desk.

[EQUIPMENT NEEDED FOR ZOOM PRESENTATIONS:](#)

Computer/Laptop/Tablet/Android Phone/iPhone with microphone or headset. Please **log onto ZOOM 15 minutes prior to session** to check that both video and audio are working.

TIPS: Cell Phone Instruction: https://youtu.be/IO206_NezaY

VIRTUAL OPEN HOUSE – MARCH 7, 2024 AT 1:50p.m.

LOOKING FOR WORK? YWCA TORONTO EMPLOYMENT CENTRE is committed to supporting you on your path to employment. **WE PROVIDE FREE EMPLOYMENT SUPPORTS TO WOMEN, MEN, GENDER DIVERSE PEOPLE AND YOUTH.** Come learn about our free employment services, programs and meet some of our staff! Call us at 416.264.5788 to register.

TORONTO FIRE SERVICES CAREER INFORMATION EVENT- MARCH 13, 2024 AT 1:50p.m.

Hiring: Operations Fire Fighters, Fire Inspectors, Public Educators, Call Takers/ Dispatchers, Mechanics

BE PREPARED TO APPLY ONLINE and DRESS FOR SUCCESS!

SHARP BUS LINES JOB FAIR- MARCH 14, 2024 AT 1:30p.m.- IN PERSON

HIRING: Part-time school bus drivers in Toronto, Scarborough, East York, West End
Requirements: Must be 21+, full G-class Ontario driver's license with at least one year of driving experience, pass criminal background check and vulnerable sector screening, successfully clear Ministry of Transportation medical screening, demonstrate dependability, care and commitment to rider safety.

Benefits: Free in-house training, regular, part-time hours, \$1000 sign-on bonus for B or E licensed drivers.

**BE PREPARED FOR AN IN-PERSON INTERVIEW and DRESS FOR SUCCESS!
BRING TWO PRINTED COPIES OF YOUR RESUME.**

S.R.T MED JOB FAIR - MARCH 19, 2024 AT 10:00a.m.- IN PERSON

HIRING: PSWs, RNs, RPNs

PSWs- must have completed ministry approved PSW training of 640 hours

RNs and RPNs- must be Registered Nurses or Registered Practical Nurses with one year recent community experience.

**BE PREPARED FOR AN IN-PERSON INTERVIEW and DRESS FOR SUCCESS!
BRING TWO PRINTED COPIES OF YOUR RESUME.**

EMPOWER HER JOURNEY: WOMEN AND ALLIES MENTORING DAY EVENT WITH MRI SOFTWARE – MARCH 20, 2024 AT 12:50p.m.

Join us for a supportive mentoring event designed to empower women in their careers.
Benefits: Personalized breakout sessions for one-on-one and group mentoring, helpful tips and tricks for crafting resumes, guidance on interview preparation, practical strategies to stand out and details about MRI Software and their open job opportunities.

CLOSETS BY DESIGN JOB FAIR – MARCH 21, 2024 AT 1:50p.m.

HIRING: Sales Designers

Full commission role: earn \$3,000- \$5,000 in commission and bonuses per month.

Benefits: No cold calling, sales and designer training provided, a supportive team.

**BE PREPARED FOR AN INTERVIEW and DRESS FOR SUCCESS!
Ensure that your camera is turned on during the Zoom meeting.**

MANY OF OUR JOB FAIRS AND INFORMATION EVENTS ARE VIA ZOOM

You will be invited to join once your name and email address are registered with your Career Advisor or Front Desk Client Service Worker.

Please Call to Register: 416.264.5788 or email your Career Advisor



YWCA
TORONTO

NATIONAL ADVOCACY
COMMUNITY ACTION.



EMPLOYMENT
ONTARIO
Your job is out there. We'll help you find it.

2425 Eglinton Avenue East, Suite 303, Scarborough | T 416.264.5788 | F 416.264.3140

Monday-Friday, 9am-5pm | ywca-toronto.org/employment |